



# KCJIS NEWS

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AUGUST 2011

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## Classes! Training! Fall 2011

The Field Support Team of the Kansas Bureau of Investigation is holding two training sessions in the Fall of 2011. All classes will be held at the KBI offices at 1620 SW Tyler Topeka KS 66612. All topics, except Offender Registration, will have two classes in one day; these classes are the same, not Part 1-2. Register with Audry Dukes by phone 785-296-7404 or email

[audry.dukes@kbi.state.ks.us](mailto:audry.dukes@kbi.state.ks.us). Specify which date, class, morning or afternoon, and how many from your agency will be attending. Please provide an email or phone number for follow-up confirmation. Register early as seating is limited. Due to space limitations, preference will be given to court clerks attending the Criminal History Records classes.

**Watch for updates as these training classes could be on video conference available in Great Bend, Wichita, and Pittsburg.**

### First Fall Session

August 30:

Criminal History Records-8am-12 and 1pm-5pm

Incident Based Reporting (KIBRS)- 8am-12 and 1pm-5pm

August 31

Identification-9am-12 and 1pm-5pm

DNA Databank-9am-12 and 1pm-5pm

September 1

Offender Registration-8am, no afternoon class

### Second Fall Session

September 27

Offender Registration-1pm, no morning class

September 28

Criminal History Records-8am-12 and 1pm-5pm

Incident Based Reporting (KIBRS)- 8am-12 and 1pm-5pm

September 29

Identification-9am-12 and 1pm-5pm

DNA Databank-9am-12 and 1pm-5pm

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# Classes! Training! Fall 2011—continued

## Class Synopses

### **Fingerprint Identification**

This instruction will include how to take and submit tenprint arrest/booking records, mug shots, and palmprints; proper use of livescan; civil fingerprinting procedures; two-finger capture devices; access to the KBI's fingerprint archive; correcting errors; and understanding AFIS reports. Practical exercises in the techniques of fingerprinting will also be included. Target Audience: anyone who takes tenprint and palmprint images for the submission of an arrest or applicant fingerprint card via livescan or hard card. This includes court personnel who fingerprint for convicted summons.

### **DNA Databank**

DNA sample can be collected from a qualifying arrestee or convicted offender in less than a minute. This single process by personnel in Sheriff booking stations or by court personnel after the sentencing process may be the vital lead to an unsolved criminal case. From the governing State statute through recent case examples, this presentation will provide an overview of the DNA Databank and the KBI Biology Section. It will not be weighted down with statistics. Rather, this program will show how the DNA Databank and Casework Sections work with Kansas criminal justice agencies and how they link to the Central Repository. This training should be attended by Sheriffs Department personnel who book and process arrestees, including their supervisors, and by Court Service Officers and Community Corrections.

### **Criminal History Records**

This class will cover the Kansas Central Repository reporting requirements for Kansas adult and juvenile disposition reports (KADR, & KJDR). We will cover the laws and regulations governing operation, obligations of local agencies to submit records, instructions for completion of the KDR's, accessing criminal history data and the use and dissemination of criminal histories in the form of rapsheets. The criminal history records department will be examined from the point of view of records clerks from the offices of the county attorney, municipal and district courts. Target Audience: Records Clerks.

### **Kansas Incident Based Reporting System**

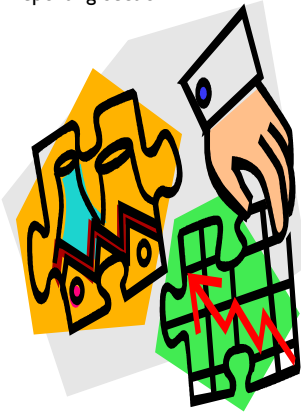
The Kansas incident-based reporting system class will cover form filling of the required standard reports. Discussion of common errors as well as concerns with requirements will be included. The class will also cover recent and future changes to KIBRS, to include the new auditing program. Target audience: Any personnel who complete offense and arrest reports, are responsible for checking the accuracy of those reports, and/or submit those reports to KBI.

### **Offender Registration**

This session will cover the Kansas Offender Registration Act as a result of the passing of Senate Bill No. 37. We will discuss the changes to the Kansas Offender Registration form and present guidance pertaining to completion of the Kansas Offender Registration form. Other topics that will be discussed are duration of registration including the crime chart, and KBI Offender Registration contact information. Agencies are encouraged to participate in this semi-open forum to discuss registration requirements and procedures. Target Audience: Kansas Sheriff's Offices, courts, tribes, probation, parole, KDOC, correctional facility, treatment facility, and any other agency with the primary responsibility of registering offenders. **The KBI Offender Registration Unit will not provide NCIC training. Please contact Kansas Highway Patrol in regards to NCIC questions.**

# Receiving requests for KIBRS information?

Janell Zeiler—Incident Based Reporting Section



The Kansas Incident Based Reporting Section has started entering July 2011 incident and arrest reports that are submitted via paper to the Kansas Bureau of Investigation. The IBR staff continues to find an overwhelmingly large number of reports that are being submitted missing required information such as; victim identifiers, relationship codes, property codes, and property values.

The law enforcement agencies throughout Kansas will notice an increase of emails and phone calls requesting additional information prior to the processing of these

reports. The requests will often be sent to the local agency by either Dana Schutter or Melanie Doherty. The information is necessary to meet the reporting requirements set forth by the incident-based reporting programs at the state and national level.

If your agency receives an email please do not hesitate to contact the requestor via phone to verify exactly what information is being requested. However, due to a policy for the State of Kansas, you cannot email personal identifiable information outside your network therefore; any responses to re-

quests for this information should be done by fax, US mail, or telephone. If you choose to fax or mail the requested information please direct the report to the requestor to ensure it is received and processed in a timely manner.

The IBR staff members appreciate your corporation and support while trying to provide the most practical and comprehensive crime data for use by various individuals (law enforcement and the general public). Please remember that grant funds are often times attached to the reporting of crime data to the central repository at the KBI.

122 S.W. 7th Street  
Topeka, KS 66603

Ernest E. Garcia, Superintendent



Highway Patrol

phone: 785-296-6800  
fax: 785-296-5956  
[www.kansashighwaypatrol.org](http://www.kansashighwaypatrol.org)

Sam Brownback, Governor

July 28, 2011

TO: KCJIS Community

FROM: Captain Randy D. Moon

Kansas CJIS Systems Officer

As many of you are aware, the ALERT system, offered by the Kansas City, Missouri Police Department is being replaced by a similar service offered by the REJIS system from St. Louis, Missouri. This is the result of decisions made by the KCMO Police Department and agreements between the KCMO PD and REJIS.

REJIS intends to replace ALERT and become operational on August 28th. Once that occurs, ALERT will no longer respond to inquiries from our central message switch clients, including Open Fox products, CAD/RMS systems, etc. The KBI Help Desk will have to disable the KCJIS-to-ALERT message keys that agencies have used to run ALERT transactions the week after cutover.

At this time, REJIS has no immediate plans to construct a similar KCJIS-to-ALERT capability for KCJIS agencies who have utilized this method in the past for receiving ALERT transactions.

Any agency that has not already contracted with REJIS for their services and wishes to receive REJIS transactions in the future, should contact Mr. Dave Pudlowski, REJIS Director of Client Services at [DPudlowski@rejis.org](mailto:DPudlowski@rejis.org) or (314) 633-0334.

# KIBRS Reporting: Theft of Services

Due to the change in statutes to lump theft of property and services together, theft of services now requires a type of theft on offense/arrest reports. The new requirement will be to report a type of theft as "O-All other" for theft of services. We apologize for the short notice.

## News From The KBI Help Desk

### Wilson Wiley—Network Control Tech—KBI Helpdesk

Over the past few months, many agencies experienced a problem with OpenFox. When the user clicked the 'Launch' button, it looked like OpenFox was starting to load, but it never came up to the login screen. This was caused by recent updates to Java (which OpenFox uses to run). CPI identified the incompatibility with Java and issued a fix. The KBI Help Desk tested the fix and it was successfully implemented for all users on Sunday, July 10. All KCJIS users can now use the most recent versions of Java. In addition, a new version of Java (version 6, update 20) has been uploaded to the OpenFox Web Portal that is available for anyone to download and install.

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You may have noticed recently that the KBI Help Desk has been sending the message below out via teletype and email. There have been many questions regarding this notice. Here are some of the common ones, along with our answers:

1. Is there anything specific that needs to be done on my end when this takes place? For an OpenFox user or a user on an existing CAD/MDT system there is nothing that will need to be done on your end. There will be a 2-4 hour window of downtime depending on how fast the interfaces come up. Look for further communications regarding the downtime from the KBI Help Desk as we get closer to the 'go-live' date.
2. Is the procedure for running 'stuff' going to change? No, all transactions will still be ran exactly as they are today. The new Central Message Switch (CMS) changes will be transparent except for gained functionality.
3. Does the computer guy need to come in to do anything when the implementation of the new CMS happens? No, there is nothing that will need to be done on the agency side. If there were to be any issues, it would likely be minor, only involving a call to the KBI Help Desk.
4. Is there something that will need to be installed? Your existing programs that you already use will cover all that you need (SecuRemote, Internet Explorer, and Java).
5. Is this just a programming issue on the KBI end? Yes. The CMS Connection Testing Memo has been sent out primarily for the benefit of agencies that are considering putting in a CAD or Computer Aided Dispatch/Mobile Data Terminal system or upgrading their existing system that will interface with the state message switch. For those agencies, their new systems will have to be programmed to meet the new OFML specification.
6. Do I need to prepare training for my users when the change happens? No, everything will look and feel the same as it does today. There will be a few new features that will be documented and presented at a later date. For TACs, there will be a new system in place for adding/modifying/deleting users that will replace the KSmart TAC Admin website. For that reason, TACs will need training. More information will be provided closer to the time of implementation.
7. Will the look of the OpenFox screens change? Most of the OpenFox screens will remain as they are today. Some of the DMV screens will change due to combining like message keys into one query. These changes will be documented and shared with the KCJIS Community upon successful testing and implementation.

Continued on Page 5

## News From The KBI Help Desk—continued

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TO: ALL AGENCIES

REF: MESSAGE SWITCH INTERFACE CONNECTION TESTING

ON MULTIPLE OCCASIONS BETWEEN NOVEMBER 2010 AND MARCH 2011 INFORMATION WAS DISTRIBUTED REGARDING A MORATORIUM ON NEW CONNECTIONS TO THE CENTRAL MESSAGE SWITCH (CMS). THE MORATORIUM IS NECESSARY DUE TO IMPLEMENTATION OF A NEW CMS. WITH THE DEADLINE FAST APPROACHING WE WANTED TO TAKE TIME TO REMIND EVERYONE OF THE SCHEDULE (BELOW) AND RESTRICTIONS COMPLETING CONNECTIONS TO THE CMS.

WHEN MAKING DECISIONS ABOUT MESSAGE SWITCH CONNECTIONS, AGENCIES SHOULD BE ADVISED THAT SOON AFTER THE NEW MESSAGE SWITCH IS IN PLACE AN XML-BASED PROTOCOL WILL BE AVAILABLE. THE CURRENT SSAP PROTOCOL WILL CONTINUE TO BE SUPPORTED BUT WILL NOT BE ENHANCED. NEW FEATURES, SUCH AS THE INCLUSION OF DL PHOTOS FROM KANSAS AND OTHER STATES THAT SUPPORT PHOTOS, VIA NLETS, WILL ONLY BE AVAILABLE IN THE NEW XML BASED PROTOCOL. A DRAFT VERSION OF THE XML BASED PROTOCOL IS AVAILABLE UPON REQUEST, AND WE EXPECT IT TO BE OPEN FOR USE WHEN THE NEW MESSAGE SWITCH IS IN PLACE AND FULLY IMPLEMENTED. FOR TESTING AGENCIES AND VENDORS, THE NEW XML PROTOCOL WILL BE EASIER TO CONNECT TO THE CMS AND DEVELOP MESSAGE KEYS TO MEET THE XML PROTOCOL SPECIFICATIONS.

WE APOLOGIZE FOR THE INCONVENIENCE AND APPRECIATE YOUR PATIENCE AND UNDERSTANDING AS WE ATTEMPT TO DO DOUBLE-DUTY, IMPLEMENTING AND TESTING A NEW PLATFORM FOR THE STATE WHILE CONTINUING TO PROVIDE SUPPORT FOR THE OLD PLATFORM.

### MARCH TO AUGUST, 2011

KBI STAFF WILL BE HEAVILY INVOLVED WITH TESTING THE NEW CMS. AGENCIES INVOLVED IN CONNECTION TESTING MAY CONTINUE TO TEST AND KBI STAFF WILL BE AS RESPONSIVE AS POSSIBLE, BUT TEST RESULTS MAY BE DELAYED AT TIMES. AGENCIES THAT PLAN TO SCHEDULE A VENDOR ON-SITE FOR CONNECTION TESTING SHOULD CONTACT THE KBI HELP DESK IN ADVANCE TO AVOID SCHEDULING CONFLICTS, AS KBI STAFF MAY NOT BE ABLE TO DROP NEW CMS TESTING TO RESPOND TO AN UNEXPECTED CALL FROM YOUR VENDOR. REQUESTS FOR NEW CONNECTIONS WILL BE ACCEPTED DURING THIS PERIOD; HOWEVER AGENCIES MUST BE AWARE OF THE TESTING LIMITATIONS AND THE SEPTEMBER BLACKOUT.

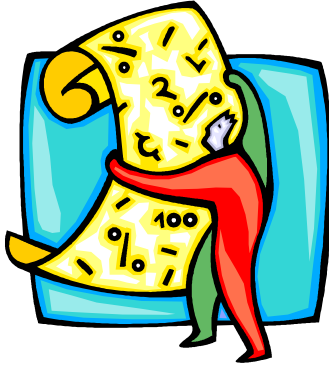
### SEPTEMBER 1 THROUGH COMPLETION OF SWITCH UPGRADE – BLACKOUT

KBI STAFF WILL BE UNAVAILABLE FOR ASSISTANCE WITH TESTING. ANY AGENCIES CURRENTLY IN TESTING WILL BE AT A STANDSTILL AND WILL NOT BE ABLE TO ACCESS THE TEST SYSTEM OR PROCEED WITH TESTING. NO MDT OR CAD PROJECTS WILL BE SCHEDULED FOR TESTING DURING THIS PERIOD.

### AFTER THE NEW CMS IS IN PLACE

IT IS PROJECTED THAT SOMETIME DURING NOVEMBER TO DECEMBER OF THIS YEAR THE NEW CMS WILL BE AVAILABLE. BARRING UNFORESEEN IMPLEMENTATION COMPLICATIONS, TESTING MAY CONTINUE AND REQUESTS FOR NEW CONNECTIONS WILL BE ACCEPTED. AGENCIES THAT WERE ALREADY IN TESTING MAY CONTINUE TO USE THE SSAP PROTOCOL. ANY NEW AGENCIES REQUESTING TO START TESTING ONCE THE NEW SWITCH IS IN PLACE WILL BE REQUIRED TO USE THE NEW XML-BASED PROTOCOL.

IF AT ANY TIME YOU HAVE A QUESTION OR COMMENT, PLEASE CONTACT THE KBI HELP DESK AT 785-368-6382 OR BY EMAIL AT [HELPDESK@KBI.STATE.KS.US](mailto:HELPDESK@KBI.STATE.KS.US).



# CJIS Law Users: Struggling to get that offense report to validate?

Sara Foster—Incident Based Reporting Section

Here are some quick tips to achieve “KSOR Successful Validation!” This is geared towards CJIS Law users but the tips below might be useful to you no matter what software your agency uses.

KIBRS Validation for KSOR Case Number 08-0806a		
Type	Key	Error
OFFS-Offs Law Num	01	Incorrect/Incompatible Type of Force / Weapon
OFFS-Offs Law Num	01	Offense Type of Criminal Activity Incorrect/Incompatible with statute
OFFS-Offs Seq Num	01	Missing Victim / Offense Relationship Record
OFFS-Offs Type Crim Act 1	01	Offense Type of Criminal Activity Incorrect/Incompatible with statute
OFFS-Offs Type Forc/ Wnp1	01	Incorrect/Incompatible Type of Force / Weapon
VICT-Data Segment		Required record is missing
VOFF-Data Segment		Missing Victim / Offense Relationship Record
VOFF-Data Segment		Required record is missing

- Many times two errors will be reported when you only need to fix one thing. Example: you report theft but forgot to include stolen property. The software doesn't know if you should have reported property or if you entered the wrong statute. Therefore, the software will say there are errors in both the Offense and the Property screens, because it can't read your mind. Don't get overwhelmed by the number of errors.
- Look at the **Key** number in regards to the Type column. Type column above says OFFS (that means Offense Tab) and Key says 01 (that means the first offense on the Offense Tab). VICT means the Victim Tab. VOFF means “victim of offense” and usually means you forgot to associate a victim to an offense or vice versa. Key 02 would mean the 2<sup>nd</sup>, Key 03 would mean the 3<sup>rd</sup>, etc.
- Start with the most obvious errors. Fields like Type Force/Weapon and Criminal Activity are only required for certain offenses. These fields are located on the Offense Tab. Did you get the error “Incorrect/Incompatible Type Force/Weapon? Above shows that error in Key 01 for OFFS. Go to the first offense and look at the Force/Weapon field. Is it blank, but you still got the error? That means you need a Force/Weapon. Do you have a Force/Weapon entered but you got the error? That means the offense you have doesn't need a Force/Weapon and you should take it out. The same logic applies to many other errors.
- After making changes, click Save and then validate again. It's rewarding watching the errors drop off! Ignore the “Required Record is missing” errors and instead focus on all the other errors.
- Review the offenses. If you get a “missing property record”, check out what offense the validation might refer to and enter the necessary property.
- Some type of property record is required for kidnapping/criminal restraint. Usually no ransom is paid. All you have to do is go to the Property screen and put in a type loss of 1-none in the Type Loss field. Leave all other property fields blank. Same applies for Burglaries where nothing was taken or attempted burglaries. You can still report a second property record for damaged items.
- Consult your KIBRS handbook.



Janell Zeiler—Incident Based Reporting Section

Congratulations to the Burlington Police Department (5/11/11), Johnson County Sheriff's Office (5/12/11), Merriam Police Department (5/19/2011) on achieving certification to submit offense and arrest reports electronically to the Incident Based Reporting Section at the KBI. As a certified KIBRS participant, these agencies will play a key role in collecting crime data that is timely, and accurate.

## Maintaining Your CJIS Law Program

Sara Foster –Incident Based Reporting Section

To keep CJIS Law running smoothly on your computer there are a few procedures to perform at least once a month. The most important function is to regularly backup your data. The most important file to backup is LawBE.mdb. If your agency were to experience a corrupt database, having a saved version of LawBE.mdb would mean the difference between entering a few reports and having to start over. You can avoid a corruption, in most cases, by performing regular upkeep.

To make CJIS Law faster, regularly archive the logs. Each time information on a report is changed, the software creates a log of which user changed what data. This is to meet KCJIS auditing purposes. It is possible to archive these logs, which frees up space in your database. To archive in CJIS Law, click Administration. Directly above "Miscellaneous" is a row of buttons. The third from the left button is the Archive Records Log button. Hover your mouse over the button to view the description. Follow the prompts on screen. The logs will be transferred into a file titled LogArchive.mdb and deleted from LawBE.mdb. Now you have two files that you should back up. You only need to backup LogArchive.mdb after performing the archive process. CJIS Law will not automatically archive the data. Should you need to access the logs at a later period, contact an IBR Program Consultant for assistance.

Another important function to perform regularly is compact/repair on LawBE.mdb. Perform this function using the Tools icon, not the Law icon. Sign in using Tools, select the LawBE.mdb database at the left and choose to Compact/Repair. If compact/repair fails, try compacting the database first. If that fails or you do not have a Tools icon, contact an IBR Program Consultant for assistance.

Little birds have been abuzz with the updates to CJIS Law. Looking at upgrading to Access 2007 or even 2010? Upgrades are available for Access 2007 and some agencies are even using 2010. While we cannot promise smooth operation for 2010 just yet, we have not had any complaints reported at this time. A few agencies have experience issues with using Windows 7 operating systems while others have not. We believe a large majority of issues depend on if your agency is using a 32-bit versus a 64-bit connection. Users with 32-bit connections have not reported issues to IBR at this time. Also, we have received confirmation that CJIS Law works with Access Runtime. This is good news because Access Runtime is free.

If your system fails to validate using the new statutes it is possible that your system has extra files from past versions that are creating conflicts with the new files. This is relatively easy to clean up, made even easier if your agency has an IT support person. Just call us. If you are experiencing issues with CJIS Law in any way, please contact us.

Sara Foster, [785-296-8278/sara.foster@kbi.state.ks.us](mailto:785-296-8278/sara.foster@kbi.state.ks.us), Donna Sheldon [785-296-4373/donna.sheldon@kbi.state.ks.us](mailto:785-296-4373/donna.sheldon@kbi.state.ks.us), Janell Zeiler [785-296-8279/janell.zeiler@kbi.state.ks.us](mailto:785-296-8279/janell.zeiler@kbi.state.ks.us)



# KBI Offender Registration Unit

Nicole Dekat—Offender Registration & PI Licensing



On July 27, 2006 President George W. Bush signed into law the Sex Offender Registration and Notification Act (SORNA), which is title I of the Adam Walsh Child Protection and Safety Act of 2006. This expanded the National Sex Offender Registry and established a set of minimum standards for sex offender registration and notification in the United States. SORNA works to close registration and notification gaps and potential loopholes in current sex offender programs by promoting greater offender accountability and increasing interstate cooperation with regard to offender management.

On January 9, 2007, the Kansas Offender Registration Working Group (ORWG) was formed with a mission to bring interested entities and disciplines together to address and improve the management of the Registered Offender Program in Kansas. The ORWG is a multidisciplinary group consisting of representatives from law enforcement, prosecution, courts, community corrections, the defense bar, the Kansas Juvenile Justice Authority, and the Kansas Department of Corrections. The ORWG has since worked to achieve compliance with the Adam Walsh Act.

On June 1, 2011, the Kansas Bureau of Investigation Offender Registration Unit and the Offender Registration Working Group attended the formal signing of Senate Bill 37 with Governor Sam Brownback.

On July 1, 2011, House Substitute for Senate Bill 37 became law. Some of the major changes to the Kansas Offender Registration Act are:

- Increased penalties for repeat offenders and absconders;
- Expanded venue for prosecution to include any location where the offender is found while noncompliant and any jurisdiction where the offense requiring registration occurred.
- In person reporting four times each year in each jurisdiction where they reside, maintain employment or is attend school; and
- Increased duration of registration for some offenders.

On July 19, 2011, the Kansas Bureau of Investigation (KBI) Offender Registration Unit received notification from the Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking (SMART) advising that Kansas is the 10<sup>th</sup> state to have substantially implemented the provisions of the Sex Offender Registration and Notification Act (SORNA), Title I of the Adam Walsh Child Protection and Safety Act of 2006. Achieving substantial implementation of SORNA is the culmination of considerable time and effort by all involved. Particular credit goes to Kansas Attorney General Derek Schmidt, who made passage of this legislation one of his office's priorities during his first year in office, and to Kansas Legislature who worked tirelessly on the issues contained in Senate Bill 37.





National Data Exchange

# N-DEx Update

## Welcome to the New and Improved N-DEx

After much effort and anticipation, the

N-DEx Program Office has released the final increment of the N-DEx system.

N-DEx is a powerful new investigative tool that helps investigators “connect the dots” between people, places, and things.

The latest N-DEx upgrade is bar-none a quantum leap to the next level of information sharing.

### Search and Results Improvements

Within the updated system, users will immediately notice the visual changes as soon as they login to the system. The N-DEx home page now looks sleek and simple. It provides users with results in a format akin to Google or similar to what they would see when using a commercial search engine.

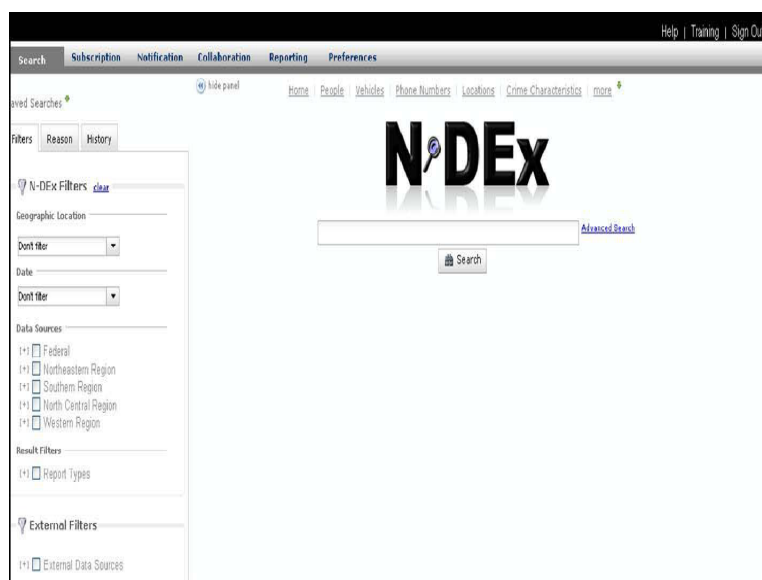
This interface allows users to search all N-DEx fields, both structured and unstructured, from the main search tab on the homepage. To conduct a search with more specific controls, users may click the Advanced Search tab on

the homepage.

The new version of N-DEx features a set of handy filters along with a Reason and History tab. These are located on the left side of the page.

The filters may be used on any search and may be applied to the results as well. They can be used individually or in combination with one another. Filters include geographic location, date, data sources, result filters and external filters.

Search times have decreased significantly. In the past, N-DEx search results would normally have required 20 to 35 seconds, they now take less than a second to return results.



*The simple search page provides users a sleek interface as soon as they login to the system.*

### Additional Features and Improvements

The Collaboration section of N-DEx has also been given a facelift making it easier for users to share files, work on documents, and discuss issues.

To date, over 104 million records reside in N-DEx. More records will be available soon as many more agencies have begun submitting data to the system with the onset of this update.

Additionally, N-DEx now contains probation and parole data and can easily handle more than 200 million records.

To obtain access and begin using N-DEx, contact Amy Johnson, Kansas Highway Patrol CJIS Unit, (785) 296-980 or e-mail [ajohnson@khp.ks.gov](mailto:ajohnson@khp.ks.gov). For additional information about N-DEx visit <http://www.fbi.gov/about.us/cjis/n-dex/n-dex>.

## Statute File

Leslie Moore, ISD Manager—KBI

The latest version of the statute file was released on July 29, 2011. You can find the statute file on the KCJIS web portal and the KBI public website at <http://www.kansas.gov/kbi/info/ISDLinks.shtml>. The statute file was made available in two versions. The KIBRS version is for law enforcement RMS systems. The CCH version is for livescans, prosecutors and courts.

There were a handful of new statutes that went into effect on July 1, 2011; however, I still do not have a statute number for those new crimes. The crimes were entered using the house bill or senate bill number. The chapter number will appear as HB or SB and the section number will appear as the bill number. I will release the statute file one last time after I get the new statute numbers.

Since I have released the statute file so many times this year I thought I would save the agencies from having to do a December update for the January changes. I went ahead and entered the updates that go into effect on January 1, 2012 and included those updates on this release. Those statutes will have an ending date of December 31, 2011, and the new statute has a beginning date of January 1, 2012. There are only five statutes that are affected by this update.

If you have any questions regarding the statute file please email Leslie Moore at [leslie.moore@kbi.state.ks.us](mailto:leslie.moore@kbi.state.ks.us).

## Criminal History Records Working Group

Leslie Moore, ISD Manager KBI

The KBI contacted different parts of the criminal justice community to get together a new Criminal History Working Group. The group has discussed different difficulties in getting information to the Central Repository and possible solutions. There have been monthly meetings since the working group began in May. The working group will now meet quarterly.

One issue that was brought to light was information such as instructions, newsletters, and the statute file is only posted on the KCJIS web portal. However, many people do not have a token so they don't have access to the information. Since this type of information is not sensitive it was decided to use both the KBI public website and the KCJIS web portal to post this information. The KBI public website is [Kansas.gov/kbi](http://Kansas.gov/kbi). On the left side of the screen click on "Documents and Information", then click on "Information Services Division Link." You will find newsletters, instructions, statute file releases, and working group meeting notes.

If you have a topic that you would like the working group to discuss please email that information to Leslie Moore at [leslie.moore@kbi.state.ks.us](mailto:leslie.moore@kbi.state.ks.us).

## FINGERPRINT SUBMISSION CHANGES ON THE HORIZON

*Captain Randy D. Moon - Kansas Highway Patrol – CJIS Systems Officer*

### FBI to stop accepting hard-copy fingerprint cards in April 2012



U.S. Department of Justice  
Federal Bureau of Investigation  
Clarksburg, WV 26306

TO: ALL CJIS SYSTEMS OFFICERS AND STATE IDENTIFICATION BUREAU REPRESENTATIVES THAT RESIDE IN AN AGENCY DIFFERENT THAN THE CJIS SYSTEMS OFFICERS

In July 1999, the Federal Bureau of Investigation (FBI) implemented the Integrated Automated Fingerprint Identification System (IAFIS) to process civil and criminal fingerprint submissions electronically, resulting in quicker processing and faster response times. Over the past two years, the FBI has encouraged all agencies to modify any remaining manual processes and implement full electronic capabilities for both current and resubmitted fingerprint transactions. As a result, the FBI has received fewer hard-copy fingerprint cards for processing.

Beginning April 15, 2012, the FBI will no longer accept hard-copy fingerprint cards or hard-copy biometrics such as palmprints. The FBI is aware some agencies will need an alternate method to submit hard-copy fingerprints after that date. If necessary, recommended options would be: (1) update current processing at the local and/or state agencies; (2) submit fingerprints through a channeling agency that has access to the IAFIS; (3) submit criminal fingerprints through a federal agency via the Joint Automated Booking System; or (4) submit civil fingerprints through a federal agency via the Civil Applicant System.

For further information regarding this matter, please contact the CJIS Division's Customer Service Group at telephone number (304) 625-5590. We appreciate your continued cooperation and support in moving forward with this endeavor.

Sincerely yours,

Daniel D. Roberts

Assistant Director

Criminal Justice Information

Services Division

## ***Juvenile DNA Collection Overview***

By: Jessica Watts –KBI CODIS

**Q): Is collection of DNA from a juvenile any different from collection of DNA from an adult?**

**A): No**, as stated in the DNA Databank collection law, KSA 21-2511(e)(2), any juvenile placed in custody for the commission or attempted commission of any felony or any of the eight covered misdemeanors shall be required to submit such specimen or sample at the same time such person is fingerprinted pursuant to the booking procedure.

Juveniles placed in custody or charged are not exempt from DNA collection. It is very important that the booking procedure is followed, regardless of age. DNA collection is part of this booking procedure.

We have seen an increase in DNA sample collection from juveniles by Court Services, Community Corrections, and Juvenile Correctional facilities upon adjudication. An interesting fact to know is that the collection of juvenile DNA has contributed to about 12.6% of offenders in the KBI DNA Database.

However, we also have noticed a dramatic drop-off in samples from juveniles placed in custody, or no juvenile samples at all from some facilities.

We do not want juveniles to fall through cracks. If juveniles are not collected while in custody, we may never get their sample on file. For example, adjudication to lesser charges may not qualify the juvenile for DNA collection.

Failure to collect DNA during booking procedure could inhibit potential leads on investigative cases. Think of the potential lead that slipped through our grasp. If collection from a juvenile or adult were overlooked, how much time would lapse before our next opportunity?

We know that a juvenile or adult acting in haste may leave valuable DNA evidence behind during the commission of a crime. We also know that juveniles and adults commonly commit many crimes before they are eventually arrested and brought to justice.

The responsible agency is one that collects DNA from qualifying juveniles and adults. The communities across Kansas have high expectations that the KBI and law enforcement are providing the best service to our communities. Timely collection of DNA is one large step in that process.

If you have any questions regarding collection of DNA for juveniles, please contact the KBI DNA Databank@:

Jessica Watts: (785)-296-5083

Marilyn Timberlake: (785)-296-5461

John Gauntt: (785)-296-8329

Monika McCaffery: (785)-296-4727

# Livescan Offer

By Ely Meza, KBI AFIS Administrator

This is to inform the law enforcement community that the Kansas Bureau of Investigation has two portable livescans for sale. These two livescans are four years old and are in excellent condition. The following are the livescans specifications:

**Brand Name:** MorphoTrak

**Tenprints Capable =** Yes

**Palm Prints Capable =** Yes

**Resolution:** 1000ppi

**Printer=** These livescans do not include printers.



These two livescans are also mug shots ready, but they don't come with the cameras. The livescans mug shots feature or any other required interface with an existing mug shots system or records management system will need to be discussed with your vendor(s) and MorphoTrak. MorphoTrak is the KBI AFIS technology provider.

The agency interested in purchasing one or both livescans will be responsible for the purchase of a maintenance service and support contract directly from MorphoTrak. This contract will have to be purchased immediately after the purchase of the livescans and before the livescans are connected to the KBI AFIS. There will also be a cost associated with the installation of the livescan as well as the connection to the KBI AFIS. MorphoTrak will be able to provide the interested agency any additional information.



## Cost Specifications:

**The KBI asking price for each livescan is=** \$12,000.

**The estimated maintenance service and support for each livescan is =** \$5,000 per year.

**The estimated cost of one duplex printer is =** \$5,000 (it needs to be negotiated with MorphoTrak).

**The maintenance service and support for each duplex printer is =** \$800 per year.

**The estimated cost to install and connect the livescan to the KBI AFIS** will need to be discussed with MorphoTrak.

## MorphoTrak contact information:

*Doug Meier, Program Manager*

Business: (800) 346-2674

Direct: (253) 597-8221

Mobile: (253) 905-7642

[doug.meier@morphotrak.com](mailto:doug.meier@morphotrak.com)

*Phil Moore, Senior Account Manager*

Business: (830) 865-1033

Mobile: (830) 832-6067

[phil.moore@morphotrak.com](mailto:phil.moore@morphotrak.com)

In order to connect a livescan to the KBI AFIS, it is required for the agency to complete some application forms and comply with the KCJIS Security Policy. The application information will address these requirements.

For additional information about the livescans or the connection of the livescans to the KBI AFIS, please contact Ely Meza, AFIS Administrator, at (785) 296-8254 or [ely.meza@kbi.state.ks.us](mailto:ely.meza@kbi.state.ks.us).